

The MEMO



News from the ME Advising Office

Welcome to "The MEMO"! This newsletter will keep you up-to-date on information involving ISU Mechanical Engineering activities and opportunities so you won't miss a thing!

March 26 - April 1, 2024

Important Dates

March 28 (Thursday)- First day of assigned Summer 2024 and Fall 2024 registration dates for students projected as seniors
March 29 (Friday)- Last day to add or drop a full-semester course or withdraw without extenuating circumstances-Last day to change a full-semester course to or from Pass/Not Pass

URA is Hiring!

The Undergraduate Research Assistant program is hiring!

To qualify for the URA Program, students must:

- Be classified as juniors or seniors by the beginning of the term employed as a URA
 - File the 2024-2025 Free Application for Federal Student Aid (FAFSA) and be eligible for work-study funding
 - Maintain an ISU cumulative GPA of at least 3.25
 - Complete URA application (soft deadline of March 29 for spring interviews)
 - For more information on the program [click here](#).
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Need Help With Workday?

See the attached open work day help rooms. Feel free to swing in and get help navigating workday.

College of Engineering Workday Help Rooms

To help students transition to Workday, help rooms will be available across campus to assist students with registering for classes for next semester.

- These help rooms are not meant to replace academic advising services. If you have questions about what classes to register for, degree requirements, time to graduation, and other specific academic questions, please reach out to your academic advisor!
- For the most up-to-date information about help rooms (including from other colleges), check out this website: <https://www.workcyte.iastate.edu/phase-ii/help-and-support>

Engineering Online Help Room: WebEx

- Monday March 18th – Friday, April 26th from 8:00am-5:00pm
- Link: <https://iastate.webex.com/iastate/j.php?MTID=mfc8faf4e4328889c33a90ebe67e98988>

Engineering In-Person Help Room: 3300 Marston Hall

March 2024 – 3300 Marston Hall				
Monday	Tuesday	Wednesday	Thursday	Friday
			28 th 1:00pm-5:00pm	29 th 8:00am-12:00pm

April 2024 – 3300 Marston Hall				
Monday	Tuesday	Wednesday	Thursday	Friday
1 st 8:00am-12:00pm	2 nd 1:00pm-5:00pm	3 rd 1:00pm-5:00pm	4 th 8:00am-12:00pm	5 th 8:00am-12:00pm
8 th 8:00am-12:00pm	9 th 1:00pm-5:00pm	10 th 1:00pm-5:00pm	11 th 8:00am-12:00pm	12 th 8:00am-12:00pm
15 th 8:00am-12:00pm	16 th 8:00am-12:00pm	17 th 8:00am-12:00pm	18 th 8:00am-12:00pm	19 th 8:00am-12:00pm
22 nd 8:00am-12:00pm	23 rd 1:00pm-5:00pm	24 th 1:00pm-5:00pm	25 th 1:00pm-5:00pm	26 th 8:00am-12:00pm

LyondellBasell Clinton Plant Tour

The LyondellBasell Clinton Plant is hosting a site visit (chartered bus included) available to all ISU undergraduate ME, EE, CHE students on April 19th. We would also welcome ME faculty who are interested and available.

This would be an excellent

opportunity for ME students (and their professors) to learn more about our industry and how an ME fits into a petrochemical plant. See below for the itinerary and scan the attached QR Code to sign up.

Sign-up Form



Itinerary

Tentative Schedule:

- Depart ISU from the Memorial Union | 7 AM
- Bus to LYB Clinton plant (3400 Anamosa Rd, Clinton, IA 52732) | 7 AM – 10 AM
- Arrive at Clinton Plant | 10 AM
- Process Overview of Olefins, LDPE, HDPE technologies | 10 AM – 11:30 AM
- Lunch served | 11:30 AM – 12:30 PM
- Bus tour inside fence line (outside of process areas) | 12:30 PM – 1:30 PM
- CHEs: Walk through control room | 1:30 PM – 2 PM
- Questions and closing remarks | 2 PM – 3 PM
- Depart Clinton plant | 3 PM
- Bus to Memorial Union | 3 PM – 6 PM
- Arrive at Memorial Union | 6 PM

Seasons at Stephens 2023-2024 Season!

Interested in seeing a FREE show at Stephen's Auditorium? Come in to 2620 to sign up to be entered into a random drawing for each show. Can't make it into the office? email Samantha at sjkoontz@iastate.edu!

Next Upcoming Show: "Mania: The ABBA Tribute" April 6 @ 730p

SEASONS AT STEPHENS



Resources:

- Degree related questions?:
[ME Academic Advising Website](#)
- Need help with something not ME related?:
[Campus Resources](#)
- Missed a week of "The MEMo"?
[Click here to visit the MEMo archive!](#)

Appointments are made through Navigate.
[Click here for instructions.](#)

Iowa State University | 537 Bissell Road, Howe 2620, Ames, IA 50010

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