

ME697 Internship Credit Approval Form

Guidelines

- Internship positions equal any work related to a student's major area of study for one semester and one summer maximum per academic year professional work period.
- You may not hold an assistantship for longer than five days into the term that you will be gone on internship.
- After your internship, you are required to submit a 1 page summary of the work experience to the Grad Programs Office. Describe responsibilities and activities performed and a brief description of how the experience helped your professional development.
- Complete the Add/Drop slip and turn it in to the ME Grad Programs office with this completed form.

I. STUDENT INFORMATION:

<input type="text"/>		<input type="text"/>		<input type="text"/>
Last Name		First Name		ISU ID Number
Degree:	Master's <input type="checkbox"/>	Ph.D. <input type="checkbox"/>	Projected Graduation Date:	<input type="text"/>
Company Name:	<input type="text"/>			
Company Address:	<input type="text"/>			
Internship Supervisor Name:	<input type="text"/>			
Dates of Internship:	<input type="text"/>	until	<input type="text"/>	

Check if you are an international student and have met with the International Students and Scholars Office to discuss curricular practical training (CPT). If extending your internship, you must discuss ramifications with ISSO before completing this form.

Check if dates of internship overlap with dates of assistantship appointment.

II. SIGNATURES

	Name	Signature	Date
Student:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Major Professor(s):	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
DOGE:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Comments:	<input type="text"/>		

Copy: Student Major Professor Student's file