**Factual Information Summary for Promotion and Tenure**

**Iowa State University**

*To be completed by candidate and reviewed by department chair/committee*

*This quantitative summary aims to present internal reviewers with a standard set of factual information relative to the candidate’s activities during the review period. While this summary of factual information (Tab 1) contains the key facts of the candidate’s promotion and tenure case (5.2.4.2.6), the narrative portfolio summary prepared by the candidate (Tab 2) articulates the specific context of the case and highlights the candidate’s scholarly accomplishments, trajectory, and impact.*

*This factual information summary is an internal document not to be shared with external reviewers. This document shall be completed by the candidate and reviewed by the department chair and the departmental promotion and tenure committee. The candidate has final responsibility for the factual information summary’s accuracy.*

**Candidate Name:**

**Current Rank:**

**Department: College:**

**Extension Appointment: Y or N**

**Date factual information summary completed by candidate:**

* **Date accepted by department chair:**
* **Date accepted by departmental committee:**

1. **For General Faculty**
2. **Advising *(provide number, not names)***

|  |  |  |  |
| --- | --- | --- | --- |
| Advisee Type | As of fall semester | Graduated at current rank\* | Graduated at previous rank\* |
| Undergraduate advisees – Non-Honors |  |  |  |
| Undergraduate advisees – Honors |  |  |  |
| Masters – As major professor |  |  |  |
| Masters – As committee member |  |  |  |
| Ph.D. – As major professor |  |  |  |
| Ph.D. – As committee member |  |  |  |
| Post-Docs |  |  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

1. **Teaching *(since appointment to current rank)***

|  |  |  |  |
| --- | --- | --- | --- |
| Academic Year | Number of credits taught | | |
| Undergraduate\* | Graduate\* | Professional\*  (CVM only) |
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\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

1. **Publications *(provide number, not titles).***

*Must be accepted, forthcoming, in press, or published – not “submitted” or “under review” or “working paper”.*

|  |  |  |
| --- | --- | --- |
| Publication Type | At current rank\* | At previous rank\* |
| Refereed journal articles |  |  |
| Authored books |  |  |
| Authored textbooks |  |  |
| Edited books |  |  |
| Book chapters |  |  |
| Textbook chapters |  |  |
| Non-refereed journal articles |  |  |
| Encyclopedia entries |  |  |
| Non-refereed proceedings |  |  |
| Refereed proceedings – Major conferences |  |  |
| Presentations – Major conferences |  |  |
| Juried exhibitions/shows/performances |  |  |
| Invited exhibitions/shows/performances |  |  |
| Peer-validated adult curricula/programming (Extension) |  |  |
| Peer-reviewed Extension Publications |  |  |
| Peer-validated undergraduate/graduate curricula or instructional materials |  |  |
| Software products (e.g., decision support, apps) |  |  |
| Other (specify): |  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

1. **Invited Talks**

|  |  |  |
| --- | --- | --- |
| Venue | At current rank | At previous rank |
| At other universities |  |  |
| At conferences |  |  |
| At agencies, companies, other venues |  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

1. **Funding secured**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Type | Role | Total funding | | Funding to candidate | |
| At current rank | At previous rank | At current rank | At previous rank |
| External – Competitive | PI |  |  |  |  |
|  | Co-PI |  |  |  |  |
| External – Non-competitive | PI |  |  |  |  |
|  | Co-PI |  |  |  |  |
| Internal | PI |  |  |  |  |
|  | Co-PI |  |  |  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

**Grants submitted but not funded**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Type | Role | Number of grants submitted | Total funding request | Total funding to candidate |
| At current rank | | |
| External – Competitive | PI |  |  |  |
|  | Co-PI |  |  |  |

1. **Citations**

|  |  |  |
| --- | --- | --- |
| Name of source | Date consulted | Number |
|  |  |  |

1. **H-indexes (Web of Scienece and Google Scholar)**

|  |  |  |
| --- | --- | --- |
| Name of source | Date consulted | Number |
|  |  |  |
|  |  |  |

1. **AAU-Caliber Awards (at current rank)**

|  |  |
| --- | --- |
| Award Name | Date conferred |
|  |  |
|  |  |
|  |  |

*Consult* [*http://sites.nationalacademies.org/PGA/Resdoc/PGA\_044718*](http://sites.nationalacademies.org/PGA/Resdoc/PGA_044718) *for list of awards.*

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

1. **Other Awards (at current rank)**

|  |  |
| --- | --- |
| Award Name | Date conferred |
|  |  |
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|  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

1. **Technology Transfer Activity**

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | | At current rank | At previous rank |
| Patents | Awarded: |  |  |
|  | Pending: |  |  |
| Licenses | |  |  |

\*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

--------Delete sections below if not applicable to you -------------------

1. **For CVM faculty only:**
2. **Teaching**

|  |  |  |  |
| --- | --- | --- | --- |
| Advisee Type | Active as of current semester | Graduated at current rank | Graduated at previous rank |
| Post-Docs (Board-Certified) |  |  |  |
| Post-Docs (Non Board-Certified) |  |  |  |
| Residents mentorship |  |  |  |
| Interns mentorship |  |  |  |

1. **Clinical Service Activity**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year | Weeks of Assigned Duty | Weeks of Emergency duty | Service Revenue Generated | Case Accessions |
|  |  |  |  |  |
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1. **For Extension faculty only:**
2. **Teaching**

|  |  |
| --- | --- |
| Year | Number of non-credit classes/events |
|  |  |
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1. **Stakeholder/Community Engagement**

|  |  |  |
| --- | --- | --- |
| Year | Type, Number and Followers | |
| Type (e.g. Blogs, Newsletters, Social Media Use, Popular Press Articles, Radio Shows, Webinars) | Number of Items & Number of Followers |
| **e.g. 2014** | **Blog** | **1 and 200 followers** |
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*Revised June 2017*