

**EXPENDITURE ALLOWABILITY CHART  
FOR SPONSORED PROJECTS SUBJECT TO A-21 & UG**

EXPENDITURE TYPE	ALLOWABLE	UNALLOWABLE	PER THE AGREEMENT
<b>Advertising Costs</b>			
Recruitment of personnel	X		
Procurement of goods and services	X		
Ceremonial assemblies		X	
Promotional items		X	
Designed solely to promote institution		X	
<b>Alcoholic Beverages</b>		X	
<b>Communication Costs</b>			
Recurring line charges			
Generally		X	
Long distance, fax and telegraph	X		
<b>Compensation</b>			
Salaries, Wages and Benefits			
Administrative and clerical staff			
Generally		X	
Specified in sponsored agreement	X		
Directly related technical personnel	X		
Deans of faculty and graduate schools		X	
Overload pay for consultation services			
Generally		X	
Specified in sponsored agreement	X		
Sabbatical leave			X
Vacation payouts - proportional share	X		
<b>Donations/Contributions</b>		X	
<b>Entertainment</b>		X	
<b>Equipment/Other Capital Expenditures</b>			X
<b>Fines and Penalties</b>			
Generally		X	
Specified in sponsored agreement	X		

EXPENDITURE TYPE	ALLOWABLE	UNALLOWABLE	PER THE AGREEMENT
<b>Fundraising Costs</b>		X	
<b>Goods and Services for Personal Use</b>		X	
<b>Insurance</b>			
Generally			X
Against defects of materials or workmanship		X	
<b>Interest</b>			
Generally		X	
Related to capital assets			X
<b>Lobbying Costs</b>		X	
<b>Losses on Other Sponsored Agreements</b>		X	
<b>Maintenance and Repair Costs</b>	X		
<b>Memberships, Subscriptions, and Professional Activities</b>			
Business, technical and professional organizations, if vital to the project	X		
Business, technical and professional periodicals, if vital to the project and not available elsewhere, i.e. library	X		
Meetings and conferences -primary purpose must be dissemination of technical information	X		
Civic or community organizations		X	
Country club, social or dining clubs/organizations		X	
<b>Patent Costs</b>	X		
<b>Plant Security Costs</b>	X		
<b>Pre-award Costs</b>			
Generally		X	
Prior approval by sponsor or delegated authority	X		
<b>Professional Service Costs</b>	X		
<b>Proposal Costs</b>		X	

EXPENDITURE TYPE	ALLOWABLE	UNALLOWABLE	PER THE AGREEMENT
<b>Public Relations Costs</b>			
Specifically required by the sponsored agreement	X		
Communicating with public and press about performance results of the sponsored project	X		
Conducting general liaison with news media and government public relations officers	X		
Ceremonial assemblies		X	
Promotional items		X	
Designed solely to promote the institution		X	
<b>Rearrangement and Alteration Costs</b>			
Ordinary rearrangement/alteration as direct costs		X	
Special rearrangement/alteration specifically for the project			X
<b>Recruiting Costs</b>			
Generally	X		
Publication costs of help wanted advertising which are not reasonable or do not conform to ISU practices (excess size, color, etc.)		X	
<b>Rental Costs of Property/Equipment</b>			
Generally	X		
<b>Royalties and Other Costs for Use of Patents</b>			
Necessary for performance of agreement	X		
Federal Government has right to free use patent		X	
Patent is invalid		X	
Patent is unenforceable or expired		X	
<b>Scholarships, Fellowships and Student Aid</b>			
Purpose of sponsored agreement is to provide training	X		
Tuition remission, must be allowable by sponsor	X		
<b>Selling and Marketing Costs</b>			
Generally		X	
<b>Specialized Service Facilities</b>			
Generally	X		
<b>Student Activity Costs</b>			
Specified in sponsored agreement	X		

EXPENDITURE TYPE	ALLOWABLE	UNALLOWABLE	PER THE AGREEMENT
<b>Supply and Material Costs</b>			
Directly Related	X		
Administrative (such as office supplies)			
Generally		X	
<b>Termination Costs</b>			
Settlement costs	X		
Costs which can't be discontinued immediately	X		
Items that would be usable on other work		X	
Costs incurred after termination date		X	
<b>Transportation Costs for Goods</b>	X		
<b>Travel Costs</b>			
Subject to restrictions	X		

**NOTE:**

\*To be allowable, costs must be necessary, reasonable, and allocable to a sponsored agreement.

\*This list is not all inclusive.

\*More restrictive contract terms would supersede these guidelines.

**Source:** OMB Circular No. A-21 (Cost Principles for Educational Institutions)  
 OMB Uniform Guidance 2 CFR 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards)